



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Belapur Education Society's Arts & Commerce College Belapur
• Name of the Head of the institution		Prof. Dr. Kokate Gumpha Patilba
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		02422243748
• Mobile No:		9890844482
• Registered e-mail		accbelapur@gmail.com
• Alternate e-mail		bnpawar81@gmail.com
• Address		Belapur
• City/Town		Belapur
• State/UT		Maharashtra
• Pin Code		413715
2.Institutional status		
• Affiliated / Constitution Colleges		Savitribai Phule Pune University Pune
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Savitribai Phule Pune University Pune				
• Name of the IQAC Coordinator	Dr. Pawar Babasaheb Nanasaheb				
• Phone No.	02422243748				
• Alternate phone No.	7972318441				
• Mobile	9822573581				
• IQAC e-mail address	bnpawar81@gmail.com				
• Alternate e-mail address	accbelapur@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://acollegebelapur.org/pdf/AQAR-20-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://acollegebelapur.org/pdf/A%202021_2022.PDF				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.24	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			28/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	2022-23	00	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC helps to prepare academic calendar. * Motivates to publish books and research papers. * Monitors all curricular, co-curricular and extracurricular activities. * Suggest developments in various academic and administrative activities in Institution. * IQAC recommends improvements in infrastructural facilities</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of the Proposal for B.SC and BCS	Proposal for B.SC and BCS on 18/11/2022
Expansion and Maintenance of the infrastructure	The work of a hall, store room and a guest house completed
Purchase of Library books and Gymkhana equipments	Some books and equipment like Xerox machine, cupboards, table chairs were purchased.
Arrange Annual Prize distribution ceremony	It was conducted on 29 April 2023
Conduct state level elocution competition	It was arranged on 28th April 2023.
Plan to start department of music	Started department of music under the guidance Dr Manoj Telore
Preparation of AQAR of 2021-22	AQAR of 2021-22 online submitted to NAAC office
Organise the national level seminar	conducted the national seminar on the topic "Interdisciplinary Approaches in Humanities, Social Sciences and Commerce and Management Studies" (Online Mode) on 10/04/2023.
Campus placement interview arrangement.	: Campus placement interviews were arranged on 08/11/2023 and 28 students are selected 'Gate Financial Technology of India private limited'.
Preparation for SSR.	Submitted the SSR for the second cycle of NAAC.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	01/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	14/02/2023

15. Multidisciplinary / interdisciplinary

Multidisciplinary Students are asked to understand a single subject It can open student's eyes to different views of a subject It allows the students to learn & explore distinct subjects or curriculum Not limited to a particular discipline Interdisciplinary:- It increases student learning engaging students and helping them to develop Knowledge. It generates an understanding of themes and ideas. It involves considering different points of view, comparing and understating

16. Academic bank of credits (ABC):

Academic bank of credits (ABC) is virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning years. It enables students to open their accounts and give multiple options for entering and leaving colleges.

17. Skill development:

The responsibility to train youth by providing them skills It is the process of identification of skill in youth and provide training for employment benefits. It increase productivity and improve standards of living. It improves cognitive socio emotional technical and digital skill among students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integration process involves the basic introduction to Indian knowledge system its nature structure scope history. It covers the concepts into modern textbooks which could be taught online audio visual aids. It makes available all the provisions relating to promotion of Indian languages and culture. Indian knowledge system should be a part of mainstream of online education system.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

It conducts evaluation of students and create reports. Online examinations are made easy for students. It encourages teachers to learn the right skills to impart the necessary knowledge required by today's students. It brings clarity among the teachers and students. Completely involves students taking responsibility for their goals. It provides more than one method of learning.

20.Distance education/online education:

The institution does not provide distance education that the parent university provides this facility to the students who apply for it. Online education provides e-learning and online learning form of education. It includes physical separation of student and teachers.

Extended Profile

1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	531
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	310
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	88
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	[View File](#)
3.2	00
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	[View File](#)
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	1409410.03
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Time Table - The time table committee of the Institution prepares a time table taking into considerations of the parent University for the effective implementation of the curriculum.	

Academic Calendar

- The Institution Prepare its academic calendar before the commencement of every academic year. This academic calendar includes curricular, co-curricular and extracurricular activities.

Teaching Plans

- The Institution gives teacher's diary to prepare and maintain daily teaching records.
- The teacher's dairy includes individual time table, details regarding leave record, syllabus, annual planning, monthly report, weekly teaching record, record of administrative, cocurricular and extra-curricular works.

Mid Semester examinations

- Mid semester examinations are conducted for internal assessments. It includes assignments, seminars, test and tutorials, open book test, group discussions etc.

Feedback

- At the end of every academic year, feedback is collected and evaluated by the IQAC committee and the suggestions are considered for the better improvements.

Follow Up

- The HOD reviews the departmental performance.
- The HOI suggests the preventive and corrective measures for the improvements.

Other Processes

- Industrial visits, study tours, project works are conducted.
- The lectures of experts are arranged at available time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Institution prepares the academic calendar according to SOPs of management (Standard operating Procedure) with the help of IQAC, HODS and committee members.
- The teachers submit the Annual Teaching Report (ATR) of each activity as per academic calendar at the end of each month.
- The library of the Institution provides books, journals, e-library to facilitate their teaching improvements.
- The curriculum is effectively implemented through regular lectures, PPT, Class room seminars, practical works, home assignments and project works.
- Semester end examinations are conducted at the end.
- Practical and oral examinations are conducted for different subjects as per the norms of parent university.
- The University examinations are conducted as per university schedule for B.A. and B.Com. Programmed.
- Feedback is collected and evaluated by the IQAC and suggestions are considered for the improvements.
- The Institution promotes its teachers to participate in different programmers run by the parent University to keep their knowledge update.
- The Institution also strictly adheres to the academic calendar for cultural activities, sports competitions, oral, practical and written examinations etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the

A. All of the above

affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
03	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
02	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
124	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**124**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum as follows- Professional Ethics:

- The institution conducts soft skill development programmes and lectures on career guidance for the students.
- Conducts computer literacy programme for employability for students.
- The institution guides its students for employability and displays the advertisements on notice boards.

Gender:

- The Institution is well aware of gender sensitization as it provides co-education.
- Organize different programmes to abolish the gender discrepancies among students.
- Pay more attention to woman empowerment and takes care of female problems and difficulties.

Human Values:

- The Institution conduct various activities like celebration of different festivals
- Birth and Death Anniversaries of Great National, International heros /Leaders.

Environment:

- Conducts lectures on the environment education as the part of

syllabus.

- **Make arrangements for rallies on environmental issues for the awareness among society.**
- **Eco Friendly activities like cleanliness ban of plastic etc.**
- **Insists on the use of bicycles.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**148**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**148**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

310

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution measures the learning levels of the students and organizes special Programmes for advanced learners and slow learners as follows:

- * The institution find out advanced learners and provide the learning facilities to fulfill their educational needs./ requirements.
- * Advanced learners are guided for the competitive examinations by the faculties.
- * Actively involved in group discussion, seminars workshops and project reports. field work / survey.
- * E-library, e-journals and internet facilities are made available Newspapers, magazines.
- * The poster exhibition is arranged to give the scope to their creativity.
- * Motivated to write for news papers and magazines.
- * The number of slow learners in the institution is negligible because the IQ of slow learner is found between 71 to 89.
- * The institution sort out such slow learners and arranges expert lectures to guide them.
- * The institution provides the facilities like charts, maps, folders, figures, photographs.

- *They are given psycho-social & moral support.
- * The institution evaluates the performance of such slow learners continuously.
- * Interactive methods are applied to encourage these students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
531	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- 1. Experimental learning
- * All teachers make use of ICT, PPT and virtual learning process.
- *Study tours, surveys and industrial visits are arranged frequently.
- * Project works are given to the students. for fieldwork experience.
- * Students are encouraged to participate in state and national level seminars, workshops and webinars continuously.
- * Group discussions, role play, poster presentations debating competitions and communication skills are in practice in the institution.
- *Computers, Internet newspaper, magazines and Library resources are provided to improve and update knowledge.
- 2. Participative learning
- *Class room seminars are conducted for the participation of students.
- * Group discussions of the students are arranged in the classes.
- * Minor/major issues are given to conduct the debates.

- * Quiz and questioning methods are applied.
- * Elocution competitions are arranged.
- * Different competitions like essay writing, posters, etc are arranged.
- *Role plays, street plays programmes are conducted.
- * Experts are called to deliver the lecture's to students.
- *Cultural programs, poetry recitation, sports activities enhance the participative learning of the students.
- 3. Problem solving Methodology
- The HOI & all academic departments are using this method successfully for enhancing the learning experiences of of the students.
- *Problems regarding syllabus examinations are cleared instantly.
- * Faculties also personally guide the students for their Personal problems.
- • Every type of assistance in each issue and problem for the enhancement in learning process is provided to students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Google classrooms are conducted to teach the curricular syllabus.
- Zoom meetings and lectures are conducted for the students.
- Curricular, co-curricular and extra-curricular activities are conducted with the help of Google meet.
- Students are inspired to start youtube channel and make viral their thoughtful materials.
- The students and faculties are promoted to write on blogs.
- Students / teachers are asked to create their personal websites for educational purpose.
- The faculties provide the students with e-content regarding the syllabus.
- Th e teacher conducted internal and the university examinations with the use of Google form.
- The library of the institution facilitates the students with

DVDS, CDS, maps and charts.

- Library provides internet and e-library software packages.
- The language laboratory provides lingua-phones.
- Teachers make use of power-point presentations.
- Educational films are shown on screen.
- Computer lab provides computers, internet facilities.
- Lectures of the eminent personalities are delivered with PPT for the effective teaching learning.
- Online lectures are arranged for effectiveness.
- Students are motivated to attend online webinars.
- The teachers make use of VLC for effective teaching learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode as follows :-

- *The Institution ensures that the students and teachers are aware of assessment and evaluation process.
-
- *Examination committee informs about all examinations. Schedules to the students and teachers.
- *The S.P. Pune University publishes the details of examination on its website.
- *Instructions regarding the internal assessment like fees, rules etc are displayed on notice board.
- *Teachers are communicated with updates about the internal assessments at college as well as CAP centers by written notifications.
- *The transparency is brought through providing the Xerox copies of the written papers.
- *Academic calendar is strictly followed for the smooth conduction of the examinations.
- *Instructions are given to concerned subject teachers regarding internal assessment regularly.
- *All record is preserved for further correspondence to students and parent University,
- *Complaints and problems like mistakes in names, subjects are solved.
- *Complaints about verification and revaluation are made clear.
- *Tests and tutorials are conducted and the results are shown to the students and in case of unsatisfactory results retests are conducted.
- *Practical examination, viva-voice, oral examinations and project works also fulfill the same purpose of summative evaluation.
- * There is complete transparency in internal assessment for the overall development of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has the mechanism to deal with internal examination related grievances which is transparent time bound and efficient as follows:

- *The Institution has adopted the internal evaluation reforms

of the affiliated university.

- * The Institution have also some reforms regarding the internal evaluation/examination for greater transparency.
- *The Institution displays notices on notice boards of its own and also make phone calls to students regarding their internal examination.
- *The Institution provides a photo copy of answer papers to the students as per their demand.
- *The Internal assessment is done continuously and the mistakes are corrected.
- *The Internal examination of all first year UG students is done by the institution itself. It includes tests and tutorials, semester end examination, oral & practical examination, projects etc.
- *Test and tutorials are conducted and the results are shown to the students and in case of unsatisfactory results retests are conducted.
- *The institution instructs how to write projects also students have to complete the projects in stipulated time by making corrections.
- *The work of the internal examination is transparent and time bound as well as well governed for the students and teachers.
- *The marks lists are prepared by the teacher and checked by the Head Institution and duly signed.
- *The affiliated university has especially formed a Grievance committee to deal with problems of the students. It looks into the complaints in proper way.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are very well aware of the stated programmes and course outcome as follows:

- *The vision, mission and objectives reflects the institutional programme outcomes.
- *The HOI, in the opening speech of every academic year, makes aware the students and the staff about learning outcomes.

- *Orientation programmes, before the introduction of new syllabus, are conducted by the parent university to decide the POS and COS.
- *POS, COS, PSOS are updated at the introduction of new academic year.
- At the introduction of new syllabus, the POS and COS are clearly stated by the university.
- *HOD and the subject teacher make aware the students about programme outcomes and course outcomes in the class too.
- *Teaching plans and timetable is prepared according to the POS and COS.
- *PSOS are prepared by the respective departments and parent university.
- *POS, COS and PSOS are displayed on notice boards.
- The library of the Institution provides the adequate books and other material facilities to the students to achieve the POS and COS.
- *Regularly communicated to students through interactions.
- * The Institution keeps keen watch on POS and COS and PSOS through its IQAC.
- *The HOI presents the Institutional POS, COS, PSOS and performance report every academic year.
- *The Institution, with the help of feedback, checks out the execution of the all
- activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- *The institution has stated its programme outcome and course outcome. The students and teachers are made aware of these throughout the academic year.
- * The vision mission and the objectives of the Institution reflects its learning outcomes.
- *The expected outcomes are also clearly stated by the affiliated University in the objectives of the learning

subjects.

- *The learning outcomes are regularly communicated to the students by interactions.
- *The head of the institution in his opening speech makes aware the students and staff about learning outcomes.
- *The HOI presents institutional learning outcomes and performance report every academic year.
- *The attainment of programme outcomes and course outcomes are calculated by using direct methods.
- *The teaching staff prepare subject wise result analysis (internal and external evaluation) in excel sheet after declaration of results of every year me
- * Teaching learning feedback are collected and analyzed by the institution at the end of semester.
- *The update record of the results is kept by the examination committee.
- *The IQAC plays a major role in analyzing the learning outcomes which helps to improve the quality of teaching / learning process.
- *The institution designs academic calendar as per the norms of the parent University to facilitates the programme outcomes and course outcomes.
- *Teaching plans and timetable are prepared to support the POS and COS.
- *The Institution Provides more scopes to attainment upliftment of its students. of POS and COS for the upliftment of its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

88

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://acollegebelapur.org/pdf/2%207.1.%20Student%20Satisfaction%20Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://accollegebelapur.org/pdf/2023/3.2.1%20resaerch%20Paper%202022-2023%20AQAR.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development and impact thereof during the year 2021-22 are as follows-

- The Programmes like health awareness, blood donation, AIDS awareness campaign, field surveys, Sant Gadage Baba Gram Swachhata Abhiyan, Samarth Bharat Abhiyan, Female feticide campaign, Disaster management, senior citizen lecture series are conducted at regular intervals.
- Many other services like helping poor students, teaching ethical and moral values, technical farming advice, save water and energy programmes are conducted.
- National issues like 'Save Girl Child' 'Global Warming' 'Voters Awareness Programmes' are conducted by opening rallies by the institution.
- Social economic issues like, woman reservation policy, woman empowerment, Entrepreneurial Development are arranged.
- Environmental issues like 'Tree Plantation Water' management, waste management are in full practice.
- Health and Hygiene programmes like HB checking, Health checkup programmes, Blood donation, covid-19 awareness, personality development, skill development holistic development are conducted regularly.
- All these activities impact on the overall development of the Students as follows:
- It promotes awareness about social responsibility among students.
- It helps to improve different skills, physical and mental health of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching-learning as follows:

- The institution decides the policy by considering the strength of the students of the various classes.
- The IQAC and the HOI communicates the needs and required facilities to the management and it offers the necessary funds for infrastructural facilities.
- Broadly speaking, the institution is not big one it has classrooms, seminar halls, commerce lab and small language lab for teaching learning.
- The classroom with sufficient ventilation.
- Seminar halls will equip with LCD projector is used for all programs.
- Language lab with lingua-phones increases the interest of the student.
- Examination department assess the students for their examination as well as clearance of grievances.
- Library provides the students with books, journals, reference books, Internet, newspaper etc.
- Administrative office is established separately with advance technological facilities.
- A meeting hall is used to conduct the academic and administrative meetings.
- Other physical facilities like principal office, cycle stand, two & four wheeler parking are available.
- Separate rest room with attached urinals and Latria for girl students only.

Gymkhana provides the facilities for indoor and outdoor games with certain equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for Cultural, Sports, Games (indoor and outdoor) Gym, Yoga Centre as follows:

- **Cultural activities:** The cultural activities are arranged at price distribution ceremony and equal sports day. The institution makes arrangements of the huge Paudal in the
- **ground** the institution bears the expenditure. The cultural activities are conducted in seminar hall.
- **Sports:** The institution shows very much better performance in the field of sports. The students participate in various Inter College and zonal university level tournaments. The institution had some facilities for indoor and outdoor games.
- **Indoor games:** The institution has Gymkhana hall. The students play indoor games like table tennis, weightlifting, chess board and carrom board. The institution has sufficient playground for outdoor games. The students play Kabaddi, Kho-Kho, Volleyball, Netball and Badminton the details of the playgrounds as follows:

Sr. No Name of the ground Number of the grounds Measurement of ground
 1 Kabaddi 02 13x10 mts
 2 Kho-Kho 01 27x16 mts
 3 Net Ball 01 100x50 ft
 4 Ball-Bad Minton 01 24x12 mts
 5 Volley Ball 01 18x9 mts

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1409410.03

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is learning resource of college with fully automated through library manager system software. The college library is partially automated from the year 2015-16. The library manager software consist of module like book Accession, OPAC catalogue and administration etc. The status of book can be easily find out. The details of library software are follows:

1. Name of library software: Library Manager.
2. Nature of automation: Partially automated.
3. Version: 2.0.0.
4. Year of Automation: 2015-16
5. Date of Purchase: 23/11/2015.

All books are equip with bar-coding in accession is performed by

library software. In library sufficient computers are available with internet facilities. The library has collection of various Reference Books, Text Books, journals and books etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.47619

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has its IT Policy.

- Computers, Laptop, Copiers, Scanners and LCD, Projectors are among IT resources available at the college.
- The institution has a developed IT infrastructure to meet the needs of the students and faculty for the improvement in teaching and learning.
- CCTV cameras are installed every where for the security.
- A Local Area Network (LAN) is used.
- 4 Net connections in office, 01 in principal's cabin, 01 in seminar hall 01 in computer lab and 03 Net connections are used among the premises.
- 01 Net connection is separately used in the examination room for examination purpose only.
- College offices saves student's data and admission brochure
- It is used for the provision to account student's extension activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS								
<table border="1"> <thead> <tr> <th data-bbox="86 275 542 338">File Description</th><th data-bbox="542 275 1476 338">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="86 338 542 443">Upload any additional Information</td><td data-bbox="542 338 1476 443">View File</td></tr> <tr> <td data-bbox="86 443 542 573">Details of available bandwidth of internet connection in the Institution</td><td data-bbox="542 443 1476 573">View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional Information	View File	Details of available bandwidth of internet connection in the Institution	View File			
File Description	Documents								
Upload any additional Information	View File								
Details of available bandwidth of internet connection in the Institution	View File								
4.4 - Maintenance of Campus Infrastructure									
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)									
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)									
9.13232									
<table border="1"> <thead> <tr> <th data-bbox="86 972 542 1034">File Description</th><th data-bbox="542 972 1476 1034">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="86 1034 542 1140">Upload any additional information</td><td data-bbox="542 1034 1476 1140">View File</td></tr> <tr> <td data-bbox="86 1140 542 1202">Audited statements of accounts.</td><td data-bbox="542 1140 1476 1202">No File Uploaded</td></tr> <tr> <td data-bbox="86 1202 542 1368">Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)</td><td data-bbox="542 1202 1476 1368">View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Audited statements of accounts.	No File Uploaded	Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File	
File Description	Documents								
Upload any additional information	View File								
Audited statements of accounts.	No File Uploaded								
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File								
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.									
<p>The institutional established systems and procedures for maintaining and utilizing physical academic and support facilities - laboratory, library, Sports Complex, Computers, Classrooms etc as follows:</p> <p>Laboratory :</p> <ol style="list-style-type: none"> 1. Class 4th staff clean/sweep the laboratory. 2. Administration office makes financial provision for the maintenance of the equipments. <p>Library :</p> <ol style="list-style-type: none"> 1. Peons and the Students from 'earn and learn' scheme sweep and 									

clean it every day.

2. Outdated edition/textbooks are kept aside.
3. The total expenditure for the books is decided by the advisory committee.

Sports Complex : The Sports Complex is looked after and maintained by under the supervision of the physical director as:

1. The Gymkhana and ground are cleaned by the peons regularly.
2. Minor repairs of the equipments and instruments are made by physical director himself.
3. Provisional budget is prepared by Gymkhana committee to buy equipments and hosiesy.

Computer Lab:

1. Lab technician maintain the computer lab.
2. Minor repairs is done by the staff.
3. Budgetary provision is prepared by the institution itself.

Class Rooms:

1. The classrooms are kept clean by the peons.
2. The institution approved the maintenance with financial support.
3. ICT classrooms are maintained by the technician.

ICT classrooms are maintained by the technician.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

454

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

454

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	http://accollegebelapur.org/pdf/2023/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%20%20taken%20by%20the%20institution.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year**02**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****12**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students of the institution activity participate in the following range of sports and games-

- Athletics, cricket, bad-minton, Kabaddi, kho-kho, volleyball, table tennis, weightlifting, cross country, chess, carrom, throwing events etc.
- Cultural activities like drama, Ganesh festival, group dance, folk dance, street play, Rangoli, mehndi, dahihandi, various special days, Anand Bazaar and many more competitions.
- Co-curricular activities like group

discussion,debates,Elocution, poetry recitation, poster competition, food festival, tree plantation, blood donation, NSScamp,Teachers day, anniversaries, tours, visits etc.

The students of the institution represent on various administrative and academic bodies as:

- Student council
- Library advisory committee
- NSS committee
- Gymkhana committee
- Cultural committee
- Women empowerment
- Canteen committee
- Magazine committee
- Student redressal committee
- Anti ragging committee
- Anti sexual harassment committee

The student represent on various bodies as per the norms of the parent University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has formed alumni association but it is not registered yet. The institution conducts alumni council's meetings twice a year and also conduct alumni meet once a year. The co-ordination with the alumni is achieved through alumni meets as well as they are asked to deliver lectures for their success stories to the next generation of young students who get inspiration for their bright future. The alumni are invited for the annual day function, Anand Bazaar, sport activity, tree plantation etc. of the college in which they actively participate. The members of alumni association suggest innovative ideas to the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The Institution has decided its vision, mission and objectives clearly. These are communicated to students, teachers, staff and stakeholders.
- The vision of the Institution is to provide and facilitate qualitative higher educational opportunities to the socioeconomically backward and marginalized sections of the society. The
- Institution tries its best to observe it through its good governance.
- The mission, goals and objectives of the institution are strictly followed by its students, teacher and staff.
- The Institution tries to implement its mission and addresses the needs of the society, students, the institutions traditions and value of orientations.
- The Institution tries its best to impart quality education to students at affordable costs.
- The institution aims at higher education for rural students especially girls through its vision, mission and objectives. So the more number of girl students in the institution,
- The HOI of the institution prepares academic calendar with the help of staff and implement it strictly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The HOI conducts frequent meetings with the staff, distribute the work among them for the smooth conduction of work.
- The chairpersons and the members of the various committees plan and design the framework with the help of the HOI.
- Some teachers work as IQAC members and play the vital role for the development of students as well as for institution.
- The faculties acquire the position as chairperson as well as members in different bodies and committees and work wholeheartedly.

- The students of the Institution also work as the members in different committees.
- The HOD's are given full supports to take decisions in their routing works at co-curricular and extracurricular activities.
- The faculty member are encouraged to development leadership skills by being in charge of various academic, curricular and extracurricular of various activities.
- The college development committee (CDC) includes at least 3 members from faculties and 3 members from distinguished fields and one member of teaching staff.
- Meetings with Alumni and Parents meet are conducted every year and feedback is taken for the necessary improvements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The Institution has formally stated quality policy. It is clearly stated in the mission. It is developed and reviewed by the continuous efforts of all. It promotes the improvement and development of the Institution.
- The Institution have a perspective plan for development through it, the Institution facilitates the library with more book and journals as well as advanced technological facilities.
- The institution wish to establish well equipped institution and virtual class rooms for the students.
- The members of the education society elect the member of management. The members of the management elect the chairperson. The chairperson conducts the meetings of the members, take decisions and communicate the decisions to the HOI by the secretary.
- The HOI communicates the decision at the management level to the HOD's chairpersons and member of the different committees for the implementation.
- The decisions related to curricular co-curricular and extracurricular, administration are taken by the HOI and these are carried out by the faculties.
- The CDC conducts meetings twice a year, takes the decisions regarding improvement and development.

- The HOI constitutes different committees for the good governance and effective deployment of its strategies and perspective plans.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The institution appoints its staff according to the rules and regulations of the parent university and UGC.
- Service rules and procedures are made clear at the time of appointments.
- The following organogram of the institution make clear the functioning is efficient and effective.

Organizational structure

- President
- Vice President
- Secretary
- Institution
- College Development Committee (CDC)
- HOI
- IQAC Office
- Superintendent Head Clerk
- Sr. Clerk
- HOD's
- Librarian Committee
- Jr. Clerk
- Peon

The flow of Authority and monitoring system works as the following chart :

- Principal (HOI)
- Administrative Staff
- AcademicStaff
- Office Superintendent

- Teaching Staff Library
- Head Clerk
- HOD's Librarian
- Junior Clerk
- Assistant Professors

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The management encourages and supports involvement of the total staff in the improvement and well being of all with the help of HOI.
- The Institution promotes the faculties for research work with full support.
- The Institution allows everyone to attend different seminars, workshops, symposia to update the knowledge.
- The institution gives freedom for curricular, co-curricular

and extra-curricular activities.

- The institution grants duty leave, registration fees and TA/DA to the faculties who participate in different workshops, seminars, conferences at state and national level.
- The institution provides the facility of the life insurance of Rs.40 lacs with the help of Bank of Maharashtra to its teaching staff.
- The institution provides the legal documents to obtain the loans from banks and the teacher's society.
- The institution provides the necessary documents for mediclaim medical bills to its staff and medical leave is granted to the staff.
- The institution fully supports for active participation of all staff each and every activity for students and teachers the GPF Facility is provided to every faculty and staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The performance Appraisal system of the staff evaluate and ensure that the information on multiple activities appraisal.
- In-house sessions are conducted by the head of the institution.
- An update record of lectures of teaching faculties is kept.
- At the end of the every academic year all the faculty members

fill up their self-appraisal form. These forms are submitted to the IQAC through HOI. These are analysed and evaluated by HOI. Thus the HOI suggests improvements in the performance of the faculties.

- The outcomes of the performance appraisal reports by the institution and the major decisions taken are communicated to the appropriate staff members.
- The institutional management and the HOI take proper decision on individual confidential report the faculties it is communicated through notice and discussion.
- The HOI also advise the institutional management to reward the faculties for their excellent performance in various activities.
- The Analysis report and the Action taken Report (ATR) of the staff appraisals are stamped and duly signed by the HOI and the record is preserved for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- For effective and efficient use of the financial resource the budget and cash flow statement is prepared by the institution and it is approved by the Belapur Education Society at the outset of every academic year.
- The financial resource are available through various scholarships and free ships of OBC, SC, ST, NT etc.
- All the financial resource are managed with the help of college development committee (CDC) and HOI and its internal and external audit is done by a Chartered Accountant.
- The additions in the audit report are prepared year wise and not only in the assessment year.
- Audited Reports are preserved by the office of the institution.
- A separate income and expenditure statement of the every academic year is made and preserved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The major resources of funds for institution are the admission fees from the students.
- Various grants received from BCUD and Savitibai Phule Pune University.
- Being an aided institution the grants are received from state Government of Maharashtra.
- Belapur Education Society governs the institution and make sufficient financial management.
- The institution also submits the proposals for getting financial assistance from SPPU to organize seminars, conferences, workshops and research projects.
- The institution receives grants and utilizes for the same purpose.
- The institution maintain the separate registers for Gymkhana, playground, library, computer lab, seminar hall etc.
- A separate income and expenditure statement is prepared and its audit at the end of every academic year from a chartered accountant is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAR assists to prepare academic calendar.
- Motivates the faculties for preparation of teaching plans and maintain teaching diaries.
- Promotes to organize guest lectures, seminars, workshops and conferences.
- Monitors the curricular, co-curricular and extra-curricular and research work.
- Encourages faculty members for M.Phil / Ph.D and research work.
- Motivates to publish books and research papers.
- Excute activities of teaching learning proposed by the departments.
- Promotes quality in teaching learning research, governance student's support and progression.
- Suggests development in various academic and administrative activities of the institution.
- Assists in decision making policies like financial issues.
- Promotes students facilitative centre academic and administrative audit (AAA)

Promotes SWOC analysis and website updating, staff welfare initiatives, training programmes. FDP's for teaching staff etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The HOI, the HOD's and the IQAC coordinator are the members of policy planning and effective implementation as per vision and mission for continuously review of teaching learning process.
- Regular attendance is compulsory for students.
- Monitoring classes class hours are fixed. The assignments are corrected within the short period, all these mechanisms are helpful for the academic progress, of the students.
- The evaluation of teaching learning process through feedback system is in practice.

Methodology of operation

- The students give feedback about the teachers and subjects at the end of the academic year.
- The IQAC analyse the feedback.
- The HOI communicates the strengths and weaknesses from the feedback to the concerned faculty members.
- The HOI also communicates the reports of the feedback to the management.
- Effecting and smooth functioning of teaching learning process improvements in academic results and quality of the institution are the outcomes of IQAC and these are communicated to stakeholdersthrough notices news alumni association parents meet.
- IQAC take initiative for compliance of previous suggestions by NAAC peer team.
- Defines and observes the course objectives CO's, Po's and PSO's.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The students in rural area especially the girls' students could graduate themselves, in the initiative to the lame foundation of the institution takes lead to the gender discrimination. Institution promotes the girl students for their well-being by its various cocurricular and extracurricular activities.

- Girl students are preferred for admission in the institution and in the academic year 50% of the girl students are admitted.
- The institution runs the unit of N.S.S. more than 50% girls are actively participating in it.
- Institutions celebrate different sports days and promote the girl students for their overall development.
- Safety and security:

The Institution conducts the karate classes and gives the lesson for self defense to girl students. Dress code, identity card and CCTV cameras are provided for the safety security. Counseling:

- College girl students face much more physical, mental, and social problems. The Institution provides counseling for such students with the help of its faculties.

Common room:

- The institution provides the facility of a common room for the girls students.

Day Care Centre for young children:

- The Institution gives admission to girls students who are married and having children so it provides a daycare center 'Hirkani Kaksh' cupshup for such students.

File Description	Documents
Annual gender sensitization action plan	http://acollegebelapur.org/pdf/2023/7.1.1%20A%20Annual%20Gender%20Sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://acollegebelapur.org/pdf/2023/7.1.1%20B%20Specific%20Facility%20for%20Women%202022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The facilities in the Institution for the management of the following types of degradable and non-degradable waste:- Solid Waste management:

- The area of the institution is limited, so the conservation of environment is achieved by planting trees among its limited area.
- The weed management in the campus is done by the volunteers of National Service Scheme and the students of Earn and learn Scheme.
- Mulching leaves of the trees are used as bio-compost for the trees.

- Plastic waste is collected and hand over to Gram- Panchayat.

Liquid Waste Management:

- The Institution runs Arts and Commerce College only so there is no liquid waste.

E-Waste Management:

- The Intuitional e- waste is at minimal scale, but what is with it , it repaired and reused at regular interval.

Waste recycling system:

- The computers and other electronic devices are repaired and used again.
- The wooden equipment's, benches are repaired by the local skilled workers and reused.

Hazardous chemicals and radioactive waste management:

- The institution do not run medical and science streams. So, there is not hazardous chemical and radioactive waste.

Whatever biotic waste is found in the institution, it is not thrown, but collected and used as bio-fertilizers for plants and trees.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://accollegebelapur.org/pdf/2023/7.1.3%20B%20Waste%20Management.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural: -

- Cultural tolerance and harmony are attained by different celebrations in the premises of the institution.
- The institution arranges various cultural programs of the different types of religious groups to abide them together.
- The students from different casts and creeds take their education in the institution in friendly manner.
- The institution celebrates the death and Birth anniversaries of the leaders/ heroes from the different cultures happily.
- The festivals of the different culture are celebrated by the institution.

Regional: -

- The institution admits students from different regions with priority.
- The institution does not allow any type of regional discrimination for the admission..

Linguistic Harmony:-

- The institution celebrates the birth and death of the well-known writers from different authors of languages.
- The institution creates integrity among its students by celebrating Rashtra Bhasha day, Marathi Bhasha Din, Reading Inspirational Day, etc.
- The Institution tries its best to minimize the discrimination of all cultural, linguistic, communal and socio-economic harmony by making dress-code compulsory.

Communal and socio-economic Harmony: -

- The institution admits the students from different communities and socio-economic groups.
- Hindu, Muslim, Jain, Christian students are learning in the institution.

The institution provides more scope for these students by celebrating their communal festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution conducts different activity to sensitize the students and employees to their constitutional obligation as follows:

- The students and employees are two values tried duties and responsibilities of the citizen,
- 26th November is celebrated as the constitution day. The lectures of eminent persons are conducted as the responsibility for our constitution. The draft of the
- Constitution is read by the students and asked to take an oath.
- India is the greatest democratic country. Every person should support and chair the democracy by involving in the democratic activities like adding the name in the voter list. Voters

should actively participate in the democratic election so the institution has appointed a Nodal Officer for the cause.

- The institution celebrates 26th January Republic Day and 15th Aug Independence Day as a national festival.
- Justice is done with each and every student by offering him/her to select the subject of his/her choice.
- Every student is given equal opportunity for his/her personal development
- Institution has its own code of conduct and it is strictly followed by the students and employees.
- The concept of a clean village and environment is promoted among the students.

The institution promotes the environment by planting trees.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tree plantation week:

- Tree plantation week is celebrated from 1st July to 27 July every year. We are made aware of the cutting of trees and its bad effects on the environment.

2nd October:

- In the memory of great freedom fighter father of nation Mahatma Gandhi institution celebrates the birth anniversary of him.
- Dr B.R. Ambedkar Jayanti: 14th April every year.
- Savitribai Phule Jayanti: 3rd January every year.
- Youth week: : 12th to 19th January is celebrated as a week for youth. Institution starts the week by celebrating Swami Vivekanand Jayanti and Rajmata Jijau Jayanti on 12 January.

Birth anniversary:-

Different birth anniversaries/ Jayanti are celebrated throughout the year.

1. 15th October as A P J Abdul Kalam Jayanti.
2. 1st August Lokmanya Tilak puanyatithi and Annabhau Sathe Jayanti.
3. 12th August - Dr. S. R. Ranganathan Indian founder of library science.
4. 19th February- Chhatrapati Shivaji Maharaj Jayanti.
5. 23rd March:- Martyrs Days.
6. 23rd January:- Subhas Chandra Bose Jayanti etc..

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Title of the Practice:

- 'Karate training Course'

2) Objectives of the Practice :

- To improve the capacity among the rural girls to face the calamities bravely.
- To develop the leadership among the girl students

3) The context:

- Self Defence of the rural Girls.

4) The Practice:

- The institution has made a tie-up with Abhinav Karate Training institute to train the girl students.

5) Evidence of success:.

- Self defense ability is improved.

1. Problems encountered and Resources Required:

- Time limit.

Practice :2 1. Title of the Practice:

'Anand Bazar' 2) Objectives of the Practice:

- To train the students about business skills
- To make available the employability to rural students

3) The Context:

- To inculcate the professional skills in them and to make them aware of the knowledge of entrepreneurship. With this view, 'Anand Bazar'

4) Practice:

- Best participants of Anand Bazar are facilitated in the annual social gathering and prize distribution function

5) Evidence of success:

- Some students started large scale industries and earned name and fame in the Maharashtra State
- Some students started "Agro Tourism Point" where customers are provided with food, garden and entertainment facilities..

1. Problems encountered and Resources Required:

- Youth are less interested in small-scale business

Time limit

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in one area distinctive to its and thrust is as follows: Vision / Mission :-

The vision / Mission of the institution is to provide and facilitate qualitative higher educational opportunities to the socio economically backward students and the marginalized section of the society "To fulfil its vision / mission, the institution lifts the following steps as :-

- It imparts the quality education to the rural girl students.
- • Promotes to develop various skills among its students.
- • Improve the status of the rural girl students through education.
- • Arranges various programmes for woman empowerment.
- • Provides various physical facilities including "Hirkan Kaksh" ladies room.
- • Health programmes like HB ckeck up, blood donation.
- • Special attention to socialization & mobilization.
- • Best practice of Karate for self deference.
- • Provides facilities like news papers, journals, books,

internet and e-library.

- • Arranges rallies against woman exploitation and gender discrepancy.
- • Conducts various value added and enrichment programmes to offer holistic development and moral and ethical values.
- • More actively participation of girls students in students council, bodies and committees, result more flow of girl students to the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plans of Action for next Academic year. Future plan of Action for the next academic year 2023-24 is as ... More ICT based class rooms and other facilities for students :- The students do not afford the expenditure for ICT tools. So the institution has decided to prepare more ICT based class rooms for more effective and useful teaching learning process.

Proposals for BS.c/BCS:-

- The institution submitted proposal for BS.c/BCS to receive the affiliation of the parent university and awaiting its approval.

Pre-training centre for police service:-

- The institution wish to start a pre-training centre for the jobs in police department for its students.

Expansion of infra structure:-

- The construction of 2 halls, 1 store room, a guest hall is in progress.

More shorter certificate courses :-

- The students of the institution receive their degrees with the traditional method of study and after wards they need various innovative skills for job security.

More Improvement and development in the Library :-

- The Institution wants to add more books, news papers, periodicals and more softwares for e-content for students.

Career guidance Centre :-

- The institution has decided to expand its career Guidance centre to facilitate its rural students for innovative techniques.